

**APPLICATION FOR EMPLOYMENT**  
AN EQUAL OPPORTUNITY EMPLOYER

**PERSONAL INFORMATION**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
LAST
FIRST
MIDDLE

ADDRESS: \_\_\_\_\_  
STREET
CITY
STATE
ZIP CODE

PHONE: \_\_\_\_\_ ARE YOU 18 YEARS OR OLDER  YES  NO

**EMPLOYMENT DESIRED**

POSITION APPLYING FOR: \_\_\_\_\_ DESIRED SALARY: \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ DATE YOU CAN START: \_\_\_\_\_

HOW DID YOU HEAR ABOUT THIS COMPANY? \_\_\_\_\_

EDUCATION	SCHOOL NAME	YEARS ATTENDED	GRADUATE Y/N
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

**GENERAL**

ARE YOU A VETERAN?  YES  NO      BRANCH OF SERVICE \_\_\_\_\_      RANK \_\_\_\_\_

LIST ANY SPECIAL SKILLS THAT MAY HELP YOU QUALIFY FOR THE POSITION YOU ARE APPLYING FOR:


ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?  YES  NO

CONTINUE ON THE OTHER SIDE

<b>EMPLOYMENT HISTORY</b> (LIST THE LAST 3 EMPLOYERS STARTING WITH THE LAST ONE FIRST)				
DATE, MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	POSITION	SALARY	REASON FOR LEAVING
FROM: TO:				
FROM: TO:				
FROM: TO:				
<b>REFERENCES:</b> (GIVE THE NAMES OF 3 PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN FOR AT LEAST 1 YEAR)				
NAME	ADDRESS	RELATIONSHIP	YRS ACQUAINTED	

I certify that all the information submitted by me on this application is true and complete and I understand that if any false information, omissions or misrepresentation are discovered, my application may be rejected. And if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause and with or without notice at any time by the company. I understand that no company representative, other than its president, and then only in writing and signed by the president, has any authority to enter into any agreement for the employment for any specific period of time or to make any agreement contrary to the foregoing.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_